

DOWNTOWN GRAND JUNCTION BUSINESS IMPROVEMENT DISTRICT
SPECIAL BOARD MEETING MINUTES
THURSDAY, AUGUST 24, 2017
750 MAIN STREET
7:30 A.M.

PRESENT: Kirk Granum (Chair), Duncan Rowley (Vice-Chair), Jodi Coleman-Niernberg, Jason Farrington, Tom LaCroix, Dan Meyer, Phyllis Norris, Doug Simons Jr., Vance Wagner

STAFF: Vonda Bauer, Allison Blevins, Brandon Stam

GUESTS: John Shaver (City Attorney), Greg Caton (City Manager)

CALL TO ORDER: Kirk called the meeting to order at 7:31 a.m.

APPROVAL OF MINUTES:

Meeting of August 10, 2017

Jodi made a motion to approve the minutes of the August 10th, 2017 meeting; Jason seconded the motion. The minutes were approved.

BUDGET & OPERATING PLAN APPROVAL:

Allison presented the 2017 Annual Report and 2018 Operating Plan & Budget. Some of the changes for the 2018 budget include the following:

- In 2018 the BID will be producing the 4th of July Parade, therefore, an additional \$3,050 was added under the Events line item.
- The BID has taken over the role of reviewing the Outdoor Dining Leases, therefore, the revenue has been moved from the DDA's budget to the BID's budget. An additional \$6,000 is included in the Projected License/Permit Revenue line item.
- City Human Resources staff have not completed entering labor and benefits information into the Financial System, therefore, the changes in labor and benefits are an estimate.
- Seasonal Staff was increased by \$1,891 in order to help support our events as they continue to grow.
- The 2018 BID Special Assessments Revenue line item reflects the 5% increase that was previously approved by the Board.
- Due to the City purchasing the Pawn Shop Downtown, the BID requested an increase of \$1,752 to the City PILT to help cover the loss of the BID assessment.
- The projected 2017 ending fund balance is approx. \$19,000.

Tom made a motion to approve the 2018 Budget and Operating Plan. Duncan seconded the motion. The motion was approved unanimously.

UPDATES:

Farmers Market

The BID is partnering with CMU and Rockslide to produce a free concert, called Tour de Rock, which will be held at the last Farmers Market September 14th.

There will be a Farmers Market in conjunction with CMU on September 21, 2017. There was discussion regarding insurance requirements since the market will be held on the CMU campus and not within the BID boundaries. CMU is asking that the BID assume all liabilities on the campus. Risk Management has listed CMU as an additional insured on the policy for the Farmers Market.

Jason made a motion to approve the Farmers Market on September 14, 2017 which will be held at the CMU Campus. Dan seconded the motion. Phyllis and Tom opposed. The motion carried.

Car Show

The Car Show will be held September 23, 2017. Registrations are open on the Downtown's website.

OTHER BUSINESS:

None

ADJOURN:

Jodi made a motion to adjourn. Jason seconded the motion. The meeting adjourned at 8:05 a.m.