



ADDENDUM NO. 1

DATE: February 6, 2018
FROM: City of Grand Junction Purchasing Division
TO: All Interested Parties
RE: Methodology for Internal Service Fees RFP-4444-18-SH

Firms responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

Question #1: “When will we receive answers to vendor questions? The answers may determine whether we submit a response. Also, might the response deadline be extended in the event vendor questions cannot be answered in a timely manner?”

Answer: A formal Addendum will be posted no later than February 6, 2018 with responses to all questions received.

Question #2: “Is there an incumbent service provider, or a service provider currently providing a similar service that could be used on this project or would be eligible to bid on this project? If so, what is the name of the provider and what is the hourly rate the City is currently paying for these (or similar) services?”

Answer: There is no incumbent provider, this is the first time the City has solicited these services.

Question #3: “How did the City arrive at the 2.3% and 5.2% charges to the County and what do these percentages represent? Are they a percent of total operating costs? A percent of water usage?”

Answer: The percentages were politically determined, which is why this solicitation has been issued. There needs to be a more concrete method for determining the charges.

Question #4: “How does the City charge residential and commercial users for their effluent discharge?”

Answer: Users are charged based on Equivalent User (EQU) basis. One residential unit is one EQU. An EQU is 280 gallons per day or 8,400 gallons per month. Commercial and industrial users are also charged on an EQU basis.

Question #5: “Do the two sanitation districts charge separate fees for infrastructure maintenance, or is all sanitary sewer system revenue collected by the WWTP?”

Answer: The two sanitation districts have been absorbed into the Persigo district, so there are no longer two separate districts. All fees are collected by the WWTP, no separate fees are charged for infrastructure maintenance.

Question #6: “Do the fees charged to the County represent service costs to Mesa County government ONLY, or are they for all parcels not within the city limits of Grand Junction?”

Answer: The WWTP charges all users the same regardless of whether or not they are inside the city limits or in the county.

Question #7: “Does the WWTP collect service fees from parcels in unincorporated Mesa County (besides Mesa County Government)?”

Answer: Yes.

Question #8: “Does the WWTP have the ability to provide water usage and tap sizes for Mesa County Government, either in total, or by tap?”

Answer: All domestic users are assumed to equal one EQU and all commercial users are based off a calculation in the ordinance or actual water usage.

Question #9: “Does the WWTP have the ability to provide parcel locations for all Mesa County taps to be covered by the charges assessed to the County?”

Answer: Yes.

Question #10: “Does the WWTP have the ability to provide infrastructure maps and data (such as total pipeline distances and pipeline distances to specific parcels included within the Mesa County charges)? This would include infrastructure owned by the two sanitation districts feeding WWTP. If the WWTP does not have direct access to this information, would this information be available from the respective sanitation districts?”

Answer: Yes, WWTP has the ability to provide infrastructure maps and data. This information will be shared with the awarded firm.

Question #11: “What is the City’s budget for this project?”

Answer: \$60,000.

Question #12: “Does Mesa County desire to be included in the rate discussions/process? Is there someone at the County who has specific thoughts on how the internal service charges should be structured?”

Answer: Mesa County and the City of Grand Junction will have input into the process but have no specific thoughts on how charges should be structured.

Question #13: “Please confirm that the City is structuring this as a firm fixed price contract (as opposed to hourly rates plus out of pocket expenses) and that all costs should be incorporated into the fixed price bid.”

Answer: Correct, this will be a firm fixed price contract.

Question #14: “What, if any, are the on-site expectations for this project? Aside from performing the work, will the firm be required to present their results in a separate in-person meeting? Will there be more than one in-person presentation meeting required?”

Answer: Only one in-person presentation is required.

Question #15: “Is there a local firm preference?”

Answer: There is no local preference per city ordinance.

The original solicitation for the project referenced above is amended as noted.

All other conditions of subject remain the same.

Respectfully,

Susan Hyatt
City of Grand Junction, Colorado