



Purchasing Division

**INVITATION FOR BIDS
IFB-4497-18-SH
JUCO TRAFFIC CONTROL SERVICES**

Responses Due:

April 4, 2018 prior to 2:30 P.M.

Mandatory Pre-Bid Meeting:

Tuesday, March 20, 2018
3:30 P.M.

City Hall Auditorium,
250 N. 5th Street
Grand Junction, CO 81501

Purchasing Representative:

Susan Hyatt
970/244-1513
susanh@gjcity.org

Accepting Electronic Responses Only

**Responses Are Submitted Through the Rocky Mountain E-
Purchasing System**

www.bidnetdirect.com/colorado

(Purchasing Representative does not have access or control of the vendor side of RMEPS.
If website or other problems arise during response submission, vendor **MUST** contact
RMEPS to resolve issue prior to the response deadline. 800-835-4603).

SECTION 1: SCOPE OF SERVICE

- 1.1. **MANDATORY PREBID MEETING:** A **MANDATORY** Pre-bid meeting will be held on March 20, 2018 at 3:30 P.M. in the City Hall Auditorium, 250 N. 5th Street, Grand Junction, Colorado, 81501 to discuss the project and answer any questions regarding the bid or scope of work.
- 1.2. **THE OWNER:** The Owner is the City of Grand Junction, Colorado and is referred to throughout this Solicitation. The term Owner means the Owner or his authorized representative.
- 1.3. **BACKGROUND:** The City of Grand Junction co-hosts the Junior College (JUCO) World Series Baseball Tournament each year. This tournament requires traffic control for each of the night games. It is estimated the night game attendance averages 7,000 – 11,000 persons. There is parking at Stocker Stadium and at the Mesa College Saunders Field House parking lots. Fans are shuttled or walk to and from the Field House parking lot to the Stadium. However, a large majority of the parking is within a four block radius of Lincoln Park along side streets.
- 1.4. **GENERAL DESCRIPTION OF WORK:** The project will require traffic control services to regulate traffic flow, control traffic and pedestrians in accordance to the traffic control plan. This traffic control plan disperses stadium traffic to major street arterials and temporarily diverts local traffic to side streets according to the Traffic Control plan as outlined in Section 3.
- 1.5. **SCOPE OF SERVICES/WORK:**
 - 1.5.1. The contractor shall be familiar with the control plan, organize and coordinate required resources of the plan.
 - 1.5.2. The contractor shall mobilize employees to set up traffic control equipment by the seventh inning of the last game every evening of the tournament (The seventh inning usually starts at 9:15 P.M. and game ends about 10:00 – 11 P.M. depending on the game). The Traffic Control Personnel (Flaggers) shall be in place to direct traffic by the end of the eighth (8th) inning every evening of the tournament. It shall be the contractor's responsibility to determine when the Flagger can safely be put in position to direct traffic. The contractor shall take down traffic control equipment and demobilize after traffic has dispersed or as requested at the direction of the City Operations Supervisor or the Contract Administrator.
- 1.6. **SPECIFICATIONS:**
 - 1.6.1. The traffic control plan (TCP) attached.
 - 1.6.2. All traffic control devices shall be in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) and the approved TCP. All warning signs and barricades shall be constructed and displayed according to standards set forth in the MUTCD.
 - 1.6.3. All traffic control services performed on behalf of the City must comply with Colorado Department of Transportation (CDOT) traffic control guidelines, CDOT reference section #630.

1.6.4. Fencing or barricades shall be required on the North Avenue median between North 12th Street and North 15th Street. Fencing shall be sturdy and durable enough to withstand strong winds and pedestrian abuse. This fencing is required to be in place the Friday evening prior to the commencement of the tournament and shall remain so for the duration of the tournament. The fencing shall be removed no later than the afternoon of the day following the conclusion of the tournament.

1.6.5. Provide arrow and sign boards as required by State.

1.6.6. The Contractor assigned Supervisor shall have a cell phone and provide the City Contract Administrator with a cell phone number. The contractor's supervisor shall be able to communicate with employees via cell phone or radio.

1.6.7. Traffic control will not be required for games that are called because of rain.

1.7. DEFINITIONS FOR PRICING:

1.7.1. Mobilization/Demobilization- Includes: Labor, material, and equipment to set up traffic control and to take down. This price shall include the cost of providing, setting up and taking down fencing/barricades for the North Avenue Highway median. Fencing shall be left in place for the duration of the tournament as outlined in 1.6.4.

1.7.2. Traffic Control Personnel (Flagger): Person that is qualified and appointed to direct traffic.

1.7.3. Discounts given as a non-taxable contribution

1.8. CITY CONTACTS:

City Operations Supervisor:

Sgt. Sean Crocker 970-644-2103 seanc@gjcity.org or as otherwise assigned.

Contract Administrator/Security Coordinator:

Commander Bob Russell 970-549-5303 bohr@gjcity.org

The Contract Administrator will be a City employee who has been appointed or authorized by the City's Police Chief to oversee the technical aspects of the Work and to administer the Contract on behalf of the City. The Contract Administrator shall render decisions in a timely manner pertaining to work proposed or performed by the Contractor in order to insure the orderly and sequential progress of the Contractor's services.

1.9. **OWNER PROVIDED SERVICES:** The City of Grand Junction Police Department (GJPD) may help with traffic control at the intersection of 12th and North Avenue throughout the tournament at the discretion of the shift Commander based upon available resources and calls for service while barricade or fencing is being installed on North Avenue.

1.10. SPECIAL TERMS & CONDITIONS:

1.10.1. **Cost reimbursement:** All incidental costs, including allowances for profit and tools or the trade, must be included in the contract hourly labor rates.

1.10.2. **Certifications:** The traffic control supervisor (TCS) shall be certified by the American Traffic Safety Services Association (ATSSA) or the Colorado Contractors Association (CCA). Proof of such certification shall accompany the bid submittal. The TCS shall be responsible for the initial setup and must be able

to respond and be at the site within 30 minutes of being called by the City Contract Administrator. Duties of the TCS shall include delivery, setup, maintenance, tear down and return of traffic control signs and devices. Other duties shall include flaggers' breaks and lunches.

- 1.10.3. Debarment:** By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Colorado and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Colorado.
- 1.10.4. Qualifications:** The contractor shall have at least three years continuous experience as a licensed Contractor in Traffic Control.
- 1.10.5. Invoices:** The contractor shall submit properly certified invoices along with a copy of each time sheet to the City of Grand Junction Contract Administrator.
- 1.10.6. Period of Performance:** Saturday May 26, 2018 through Friday June 1, 2018 or Saturday June 2, 2018. Each evening game is scheduled to start at 7:00 P.M. or 7:30 P.M. (The Tournament Bracket will be supplied at the Pre-bid Meeting).
- 1.10.7. Pricing:** For bid evaluation purposes, bidders shall assume the estimated hours for this program as listed on the bid form. The quantities listed are the City's current approximate requirements used for bidding purposes. The actual hours shall be adjusted as required to perform the job. The City of Grand Junction will neither be obligated by nor restricted to these quantities. (Fees, permits, licenses, travel time, meals, lunchtime or any other additional charges will not be accepted or paid.) In the event of an eight-day tournament, the per-night and per hour figures will be used to compensate the awarded contractor.
- 1.10.8. Renewal of contract:** Upon mutual agreement of both parties at least (30) days prior to each contract anniversary date, the contract may be renewed by the City of Grand Junction for a period of three (3) successive one-year period(s) under the same terms, and conditions as in the original contract. Contract costs will be negotiated to the satisfaction of the City. Requests for price increases shall be documented in writing. The total number of renewal years permitted shall not exceed three (3).
- 1.10.9. Requirements contract:** During the period of the contract, the contractor shall provide all the services described in the contract. The contractor understands and agrees that this is a requirements contract and that the City of Grand Junction shall have no obligation to the contractor if no services are required. Any quantities that are included in the scope of work reflect the current expectations of the City of Grand Junction for the period of the contract.

The amount is only an estimate and the contractor understands and agrees that the City is under no obligation to the contractor to buy any amount of the services as a result of having provided this estimate or of having any typical or measurable requirement in the past.

The contractor further understands and agrees that the City may require services in an amount less than or in excess of the estimated annual contract amount and that the quantity actually used, whether in excess of the estimate or less than the estimate, shall not give rise to any claim for compensation other than the total of

the unit prices listed on the Contractor's Bid Form in the contract for the quantity actually used.

1.10.10. Insurance Requirements: The selected Bidder agrees to procure and maintain, at its own cost, policy(s) of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Bidder pursuant to this Section. Such insurance shall be in addition to any other insurance requirements imposed by this Contract or by law. The Bidder shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Section by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types. Bidder shall procure and maintain and, if applicable, shall cause any Subcontractor of the Bidder to procure and maintain insurance coverage listed below. Such coverage shall be procured and maintained with forms and insurers acceptable to the Owner. All coverage shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by the Bidder pursuant to this Section. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Minimum coverage limits shall be as indicated below unless specified otherwise in the Special Conditions:

(a) Worker Compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of work under this Contract, and Employers' Liability insurance with minimum limits of:

ONE MILLION DOLLARS (\$1,000,000) each accident,
ONE MILLION DOLLARS (\$1,000,000) disease - policy limit, and
ONE MILLION DOLLARS (\$1,000,000) disease - each employee

(b) General Liability insurance with minimum combined single limits of:

ONE MILLION DOLLARS (\$1,000,000) each occurrence and
ONE MILLION DOLLARS (\$1,000,000) per job aggregate.

The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.

(c) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than:

ONE MILLION DOLLARS (\$1,000,000) each occurrence and
ONE MILLION DOLLARS (\$1,000,000) aggregate

This policy shall provide coverage to protect the contractor against liability incurred as a result of the professional services performed as a result of responding to this Solicitation.

With respect to each of Bidder's owned, hired, or non-owned vehicles assigned to be used in performance of the Work. The policy shall contain a severability of interests provision. The policies required by paragraphs (a), (b), and (c) above shall be endorsed to include the City, and the City's officers and employees as additional insureds. Every policy required above shall be primary insurance, and

any insurance carried by the Owner, its officers, or its employees, or carried by or provided through any insurance pool of the Owner, shall be excess and not contributory insurance to that provided by Bidder. No additional insured endorsement to any required policy shall contain any exclusion for bodily injury or property damage arising from completed operations. The Bidder shall be solely responsible for any deductible losses under any policy required above.

1.11. IFB TENTATIVE TIME SCHEDULE:

- Request for Quote available 3/14/2018
- Mandatory Pre-Bid Meeting 3/20/2018 at 3:30 P.M.
- Inquiry deadline, no questions after this date 3/26/2018 at noon
- Submittal deadline for proposals 4/4/2018 at 2:30 P.M.

1.12. QUESTIONS REGARDING SCOPE OF SERVICES: Any questions concerning this project shall be directed to: Susan Hyatt at the City of Grand Junction, 250 North 5th Street, Grand Junction, Colorado 81501, (970)-244-1513, E-mail susanh@gjcity.org between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday, excluding Holidays. **ALL QUESTIONS MUST BE SUBMITTED IN WRITING.**

1.13 SUBMISSION: Each bid shall be submitted in electronic format only through the BidNet website at www.bidnetdirect.com/colorado. **The uploaded response shall be a single PDF document with all required information included. This site offers both “free” and “paying” registration options that allow for full access of the Owner’s documents and for electronic submission of proposals. (Note: “free” registration may take up to 24 hours to process. Please Plan accordingly.)** Please view our “Electronic Vendor Registration Guide” at www.gjcity.org/business-and-economic-development/bids for details. (Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline. **800-835-4603**).

No bids will be considered in which the specifications, provisions or conditions of the price proposal have been modified. Bids shall be received and acknowledged only so as to avoid disclosure of process. However, all bids shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the bid so identified by Bidder as such will be treated as confidential by the Owner to the extent allowable in the Open Records Act.

SECTION 2: SIGNATURE/QUOTE FORM

Quote Date: _____

Project: IFB-4497-18-SJ JUCO Traffic Control Services

Company: _____

Name of Authorized Agent: _____

Email _____

Telephone _____ **Address** _____

City _____ **State** _____ **Zip** _____

The undersigned Bidder, in compliance with the Invitation for Bids, having examined the Instruction to Bidders, General Contract Conditions, Statement of Work, Specifications, and any and all Addenda thereto, having investigated the location of, and conditions affecting the proposed work, hereby proposes to furnish all labor, materials and supplies, and to perform all work for the Project in accordance with Contract Documents, within the time set forth and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this Contractor's Bid Form is a part.

The undersigned Contractor does hereby declare and stipulate that this offer is made in good faith without collusion or connection to any person(s) providing an offer for the same work, and that it is made in pursuance of, and subject to, all terms and conditions of the Instructions to Bidders, the Specifications, and all other Solicitation Documents, all of which have been examined by the undersigned.

The Contractor also agrees that if awarded the Contract, to provide insurance certificates within ten (10) working days of the date of Notification of Award. Submittal of this offer will be taken by the Owner as a binding covenant that the Contractor will be prepared to complete the project in its entirety.

The Owner reserves the right to make the award on the basis of the offer deemed most favorable, to waive any formalities or technicalities and to reject any or all offers. It is further agreed that this offer may not be withdrawn for a period of sixty (60) calendar days after closing time. Submission of clarifications and revised offers automatically establish a new thirty day (30) period.

RECEIPT OF ADDENDA: the undersigned Contractor acknowledges receipt of Addenda to the Solicitation, Specifications, and other Contract Documents.

State number of Addenda received: _____.

It is the responsibility of the Bidder to ensure all Addenda have been received and acknowledged.

PRICE QUOTE SCHEDULE: IFB-4497-18-SH JUCO Traffic Control Services

Company: _____

1. Mobilization/Demobilization: 7 Nights \$ _____/Night \$ _____ Total
(Includes all labor, materials and equipment used for traffic control, including, fencings).

2. Hourly Working Rate Per Traffic Control Person:

168 Hours - \$ _____/Hr. \$ _____/Total (Estimated 12 Flaggers/2 hour/7 nights)

TOTAL PROJECT PRICE \$ _____ TOTAL

Written Sum: _____ dollars.

In the event of an 8-day tournament, the per night/per hour figures above will be used.

By signing below, the Undersigned agree to comply with all terms and conditions contained herein.

Company: _____

Authorized
Signature: _____

Title: _____

Bids shall be submitted in electronic format only through the BidNet website at www.bidnetdirect.com/colorado. **The uploaded response shall be a single PDF document with all required information included. This site offers both "free" and "paying" registration options that allow for full access of the Owner's documents and for electronic submission of proposals. (Note: "free" registration may take up to 24 hours to process. Please Plan accordingly.)** Please view our "Electronic Vendor Registration Guide" at www.gjcity.org/business-and-economic-development/bids for details. (Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline. **800-835-4603**).

SECTION 3: ATTACHMENTS

TRAFFIC CONTROL PLAN AND MAP FOR POST JUCO NIGHT GAMES

The following is a list of streets which will be closed to through traffic following each night game of the JUCO World Series. For all street closures and detours please see JUCO traffic plan map.

Street closures/set up should begin by the 7th inning of the last game every evening of the tournament, with the full closure taking effect by the end of the eighth (8th) inning. The full street closure will depend on the scores of individual games (10 run rule). The full closure could happen sooner based upon the outcome of the game. All traffic control employees should be at their assigned locations and be ready to begin setting up by the 7th inning of each night game.

Vehicles will not be permitted to enter Lincoln Park while people are leaving the stadium. Additionally, Grand Valley Transit buses will be allowed access to the North Avenue bus stop located directly to the north of the stadium each evening once the road closures/traffic plan has been set in place, this in an effort to allow those fans utilizing the bus service to do so at the conclusion of the final game each night.

Total number of people needed for pedestrian and traffic safety: minimum of 12.

1. North Avenue westbound and 15th Street:

Number of people to work traffic control at this location: 1

Westbound North Avenue traffic will be diverted north onto North 15th Street. Vehicles will not be allowed to make left turns from 15th Street to Glenwood, Bunting or Kennedy Avenues. Traffic cones shall be set up at those locations in an effort to help facilitate this plan.

This reduces the conflicts between pedestrians and vehicles crossing North Avenue from the stadium. This also reduces the flow of vehicles going down residential streets leading to North 12th Street.

Road closure at North Ave. Intersection directing west bound traffic North on 12th Street.

2. North Avenue eastbound at 12th Street and southbound 12th Street from North Avenue:

Number of people to work traffic control at this location: 2

Eastbound North Avenue will be closed to all traffic at North 12th Street with the exception of the Grand Valley Transit (GVT). The GVT buses will need to be given access to their designated route and bus stop location on eastbound North Avenue. Eastbound traffic will be diverted to the left turn lane of North Avenue and detoured northbound on North 12th Street.

Southbound traffic on 12th Street approaching North Avenue will be directed into the right turn lane of 12th Street and detoured to westbound North Avenue. The only exception will be that Grand Valley Transit (GVT) will be allowed access to eastbound North Ave., if needed, in order to access their designated route and bus stop location on eastbound North Ave.

This reduces the conflicts between vehicles and pedestrians crossing North Avenue from the stadium. This also prevents vehicles from turning or going south onto 12th Street from North Avenue, again reducing the pedestrian/vehicle conflicts as people leave the west side of the stadium.

This also allows for people leaving parking lots and residential areas west of 12th Street to leave the area with minimal traffic congestion.

3. Eastbound traffic on Hill, Teller and Belford Avenues approaching 12th Street.

Number of people needed for traffic control at these locations: 3

Vehicles leaving these streets, eastbound, will be directed to turn south onto 12th Street. This is done to reduce pressure on vehicles leaving the main parking lot of Lincoln Park. This will also reduce the number of vehicles attempting to cross North Avenue at 12th Street. This will also help reduce vehicle/pedestrian conflicts.

4. 12th Street at Gunnison Avenue.

Number of people needed for traffic control: 1

Vehicles northbound on 12th Street will be directed to turn left or right onto Gunnison Avenue.

Vehicles eastbound on Gunnison Avenue will not be allowed to turn left, northbound, onto 12th Street. They must continue straight or turn right, southbound, onto 12th Street.

This is designed to reduce vehicle/pedestrian conflicts with fans leaving the west side of the stadium. This will also reduce vehicle volume at the main entrance/exit to Lincoln Park on 12th Street, making it easier to clear out the stadium parking lots.

5. Westbound Gunnison Avenue at 15th Street.

Number of people needed for traffic control: 1

Westbound traffic will be directed to turn left, southbound, onto 15th Street. This allows for people leaving the stadium from the 14th Street exit to do so with minimal obstruction. This will also reduce pedestrian and vehicle conflicts in this area.

6. Gunnison Ave. and 14th Street (entry/exit to Lincoln Park from Gunnison Ave.)

Number of people needed for traffic control: 1.

This Traffic Control Person will aide fans crossing the street and assist with vehicles leaving and entering the park at this location. At the conclusion of the final game and as vehicles begin to exit the stadium, this exit route will be allowed to act as a two lane, one way southbound traffic exiting the park only. Those vehicles traveling on the east side of the roadway shall exit to the left, or eastbound, onto Gunnison Avenue. Those vehicles traveling on the west side of the roadway shall exit to the right, or westbound, onto Gunnison Avenue.

7. Westbound exit from Lincoln Park at 12th Street.

Number of people needed for traffic control: 1

Stadium traffic exiting by way of this departure route shall be directed to turn northbound onto 12th Street. This will aide in allowing vehicles exiting Lincoln Park to do so in an efficient manner with minimal obstruction.

NOTE - The Traffic Control Person assigned this location will have to coordinate, either visually or verbally, with the Traffic Control Person assigned the pedestrian cross walk located on 12th between Teller Ave. and Belford Ave. so that vehicle flow exiting onto 12th Street can be stopped in order to allow pedestrians to cross safely, and visa-versa for vehicular traffic heading northbound on 12th Street.

8. Pedestrian Cross Walk on 12th Street between Teller Ave. and Belford Ave.

Number of people needed for traffic/pedestrian control: 1.

This Traffic Control Person will aide fans crossing 12th Street from the stadium.

NOTE - As indicated above, this person will have to coordinate, either visually or verbally, with the Traffic Control Person assigned the Westbound exit from Lincoln Park so that vehicle traffic exiting L.P. onto 12th Street can be stopped in order to allow pedestrians to cross 12th Street in a safe manner, and visa-versa for vehicular traffic heading northbound on 12th Street.

9. Westbound Traffic on Glenwood Avenue at 12th Street.

Number of people needed for traffic control: 1.

This Traffic Control Person will direct any westbound traffic on Glenwood Ave. approaching 12th Street to make a right turn, northbound, onto 12th Street. This, in an effort to keep traffic moving smoothly and reduce the number of vehicles that would approach 12th and North Avenue.

NOTE During the period of time that the Traffic Plan is set in place, Traffic Control Personnel shall accommodate and allow roadway access to any Law Enforcement vehicle, Ambulance or Fire apparatus whether the vehicle's emergency lights and siren is activated or not.

Post JUCO night games traffic flow plan

