

Pre-Bid Meeting Agenda

Date: August 28, 2018
Project: 2018 Alley Reconstruction Project 7th to 8th St., Main St. to Colorado Ave.
Location: City Hall Auditorium
Conducted by: Jerod Timothy, Project Manager

1. Introduction, attendance list.

2. **Pre-Bid meeting** – Attendance at this pre-bid meeting is mandatory for Contractor's submitting bids to become the general contractor.

1.1. **Project description** - The project generally consists of the removal of approximately 412 square yards of concrete and 63 square yards of asphalt. The installation of approximately 39 square yards of 8" concrete driveway, 28 square yards of 8" concrete sidewalk, 21 square yards of 4" concrete apron, 392 square yards of 8" concrete pavement and 63 square yards of hot mix asphalt patching.

3. Project documents

- a. City of Grand Junction Standard Contract Documents, July, 2010 Edition
- b. Project Bid Documents
- c. Project Plan Set
- d. CDOT Standard Specifications for Road and Bridge Construction.

Plans and Bid Documents are available for review or download on the City's Public Works Engineering web page.

4. Bid submittal procedures

- a. Bidder Certifications per Appendix B in Bid Documents
- b. Contractor's Bid Form
- c. Price Bid Schedule
- d. Attendance at bid opening is optional
- e. Accepting Electronic Responses Only submitted through the Rocky Mountain E-Purchasing System (RMEPS).

5. **Insurance and bonding requirements**

- a. 5% bid bond
- b. Performance and payment bonds (100%)
- c. Insurance in General Conditions

6. **Addenda**

Addendum No. 1 will be issued following this meeting and shall include the Pre-Bid Attendance List along with all notes and questions that are addressed at the Pre-Bid meeting.

It shall also include a revised bid schedule reflecting the following changes:

- Addition of 4" conduit line item
- Removal of Construction Survey line item

It's the bidder's responsibility to make sure they have acknowledged all addendums issued for this project. The bidder can find addendums on the City of Grand Junction Engineering website.

7. **Project specific issues**

- a. **Hours of Operations:** The hours of operations for this Project are as follows:
Monday – Friday, 7:00 a.m. to 5:00 p.m.
- b. **Project Start Date:** The project is scheduled begin on Monday, September 17, 2018.
- c. **Time of Completion:** The scheduled time of completion for the project is 19 Calendar days from the starting date specified on the Notice to Proceed.
- d. **Trash Pick Up:** Trash Pick-up in the alley is on Monday's and Wednesday's. The Contractor shall accommodate all trash services during construction. This will require the relocation of Las Maria's trash and grease dumpster(s). Coordination between residents, business owners and trash services shall take place prior to beginning work.

- e. **Incidental Items:** Any item of work not specifically identified or paid for directly, but which is necessary for the satisfactory completion of any paid items of work, will be considered incidental to those items, and will be included in the cost of those items.
- f. **Certified Flatwork Finisher and Technician:** Hand finishing concrete will be permitted only when performed under the direct supervision of a craftsman holding the following certificate: ACI Concrete Flatwork Finisher and Technician (ACICFFT) or other Flatwork Finisher certification program approved by the City Engineering Manager.

The Contractor shall submit a current certificate at or before the preconstruction meeting.

- g. **Survey:** The City will be providing construction staking for this project. The Contractor shall give the City survey crew a minimum of 72 hours' notice for all requested survey.
 - h. **Project Retainage:** The amount to be retained from partial payments shall be five (5) percent of the total value of the work completed as determined from the cumulative requests for payment.
8. Questions and answers –
- Where are mill tailings if encountered to be hauled to? Deliver mill tailing to City shops located at 333 West Avenue. Contact Tim Patty at 201-1363 prior to disposal.