

CITY OF GRAND JUNCTION
GUIDELINES FOR TEMPORARY ART EXHIBITS at CITY HALL
250 North Fifth Street
Grand Junction Commission on Arts and Culture

SUBMITTAL PROCEDURE: Artists are exhibited in City Hall by invitation of the Grand Junction Commission on Arts and Culture and the City Hall Art Exhibit Committee appointed by the Commission which includes representatives from the Commission, City Hall, and the community. Artists invited to display artwork are required to submit a signed Artwork Loan Agreement prior to approval of the display, and, if requested, submit a photograph(s) or slide(s) of the artwork(s) to be displayed.

SUBJECT MATTER: Artists should be aware that the City Hall is a public building, and be aware of accepted community standards of decency. Representational and abstract artworks shall not depict subjects that are obscene, offensive, or otherwise deemed inappropriate by the Commission on Arts and Culture or the Commission's ad hoc committee. All art must be an original creation by the artist.

SIZE: Size is limited by the feasibility of installation without obstruction of or damage to architectural features or the building. It is the artist's responsibility to verify limitations. Three-dimensional art should be safely and securely positioned, mounted, and not easily tipped over.

TERM OF EXHIBIT: The artist agrees to display the artwork in question for a period of three months, as outlined in the Artwork Loan Agreement, and all work shall remain in place for the duration of the exhibit, even if sold during that time. Loans may be extended indefinitely with the agreement of both the artist and the Commission. Artists receive no monetary remuneration for the loan of their work to the City. The City receives no monetary remuneration if a piece is sold during the exhibit.

INSTALLATION, REMOVAL, AND MAINTENANCE: The artist is responsible for framing, mounting, transportation, installation, and removal of artwork under the supervision of the Commission and City personnel. Paintings and photographs must have picture or other wire, not saw tooth hangers. The City Hall walls have cable hangers with hooks for two-dimensional artwork. Any extraordinary installation devices must be approved in advance and removed without blemishes to the building. The artist is responsible for any damage the installation or removal may do to the floor, walls, or doorways of the building, or to the art itself. The artist must remove the work promptly at the end of the exhibit period and the City is not responsible for any items left after the agreed upon time. The artist is responsible for the artwork during transportation to, from, into, and out of City Hall.

INSURANCE: The City of Grand Junction will provide insurance coverage in an amount established by a qualified appraiser, with additional information supplied by the artist in the Artwork Loan Agreement, a photograph of the artwork taken by the Commission, and the common valuation of art by size and medium. The insurance will cover damage or loss of the artwork resulting from incidents not related to normal wear while the art is on display. The City's liability for each work of art displayed shall be limited to not more than \$5,000 per piece.

REQUESTS FOR EXHIBITS: The Commission or its ad hoc City Hall Art Exhibit Committee will determine what artists or groups to invite to exhibit artwork. Artists, arts organizations, agencies, or schools interested in displaying their artwork may contact the Commission in writing to be considered, and should include photographs or slides of their work and/or of the specific artwork to be displayed. For additional information contact the Commission at 254-3865.

Grand Junction City Hall
Artwork Loan Agreement

Please return form to: Commission on Arts and Culture, 1340 Gunnison Avenue, Grand Junction, CO 81501

Artist Name: _____

Mailing Address: _____

Phone Number and Email Address: _____

Description of Artwork

Artwork #1 - Title: _____

Medium: _____ Price or Estimated Value: \$

Dimensions (HxWxD): _____ Weight: _____ lbs.

Artwork #2 - Title: _____

Medium: _____ Price or Estimated Value: \$

Dimensions (HxWxD): _____ Weight: _____ lbs.

Artwork #3 - Title: _____

Medium: _____ Price or Estimated Value: \$

Dimensions (HxWxD): _____ Weight: _____ lbs.

Artwork #4 - Title: _____

Medium: _____ Price or Estimated Value: \$

Dimensions (HxWxD): _____ Weight: _____ lbs.

Artwork #5 - Title: _____

Medium: _____ Price or Estimated Value: \$

Dimensions (HxWxD): _____ Weight: _____ lbs.

I give the City permission to photograph my artwork for temporary display on the City's website: Yes No

Will hanging artwork require special installation or equipment other than regular wall hooks? Yes No

Dates of exhibit are:

Signature

The artist understands and agrees to the terms and guidelines contained in the City Hall Art Guidelines for Temporary Art Exhibits attached to or printed on the opposite side of this agreement. The artist understands that any insurance payment which might be made will be based upon an appraised value rather than a declared value. The artist also understands that the City's financial liability is limited to not more than \$5,000 per piece of art, in the event of total loss or theft of the artwork. This constitutes the entire agreement between the parties.

Artist's Signature and Date: _____

~~~~~FOR COMMISSION USE ONLY~~~~~

Documents and Procedures:

- Signed Agreement
- Photograph of each piece for insurance (Commission will do)
- Insurance information to Risk Management

Location:

- Main entrance and hallway lobby - first floor
- Elevator lobby and/or 5<sup>th</sup> Street entrance - first floor
- Second Floor Community Art Wall above 5th St. door