

TWO RIVERS CONVENTION CENTER ADVISORY COMMITTEE
MINUTES OF MEETING
Monday December 3, 2001 1:30 PM
Administration Conference Room, City Hall

MEMBERS PRESENT

Kelly Arnold	Tilman Bishop	Lena Elliott
Bruce Hill	Debbie Kovalik	David Varley

1. There are 30 events already booked for January. Some of the service clubs are coming back to TRCC, still waiting to hear from others.
2. Soft opening will be December 11, for contractors and other guests
3. First event will be the City's dinner on December 14.
4. Discussed the organizational structure of TRCC and the jobs of the various positions.
5. Discussed the role and composition of this TRCC Advisory Committee. This group will serve as a filter and the main goal is to help the facility run better and be successful.
6. Decided to keep the committee and its current membership. In the future will discuss whether or not to add more members.
7. The grand opening will be Saturday, January 12, 2002. Need to invite the people from the Department of Local Affairs as they gave us a grant of \$600,000. This includes Tim Sarmo, Bob Brooks and the chair of the committee.
8. TRCC will host the Olympic torch run on February 2.
9. Kelly will put together an organizational chart of TRCC and a document that outlines the purpose of this advisory committee.
10. The next meeting was scheduled for Monday January 7, 2002 at 1:30 PM at TRCC.