

## AGENDA

Grand Junction Housing Authority  
**December Board of Commissioners' Meeting**

**December 4, 2018 5:00 p.m.**  
**8 Foresight Circle**

### **DINNER WILL BE PROVIDED**

1. Call to Order
2. Consent Agenda *5 Minutes*
  - Request Adoption of Minutes for August 27 and September 24, 2018
  - Request Adoption of Notes of the Finance Committee for September 18, 2018
  - Request Adoption of 2019 Board Meeting Schedule (attached)
3. Report from the Finance and Audit Committee – John Howe, Chair, Sheila Brubacher, Accounting Supervisor (memo attached) *15 Minutes*
  - 4<sup>th</sup> Quarter Financials
  - Request Approval of Resolution 2018-12-01 Revised Budgets for Tax Credit Properties (memo attached)
  - Report from Audit Exit Interview
4. Bad Debt Write-off Procedure Revision, Scott Aker, COO and Sheila Brubacher, Accounting Supervisor (memo attached) *10 Minutes*
5. Voucher Financial Performance Update – Racquel Wertz, Vouchers Supervisor (memo attached) *10 Minutes*
6. Human Resources Update- Krista Ubersox, H R Director *10 Minutes*
7. Development Update – Jody Kole, CEO *10 Minutes*
8. Election of 2019 Officers *5 Minutes*
9. Discussion of GJHA Annual Meeting, January 28, 2019 - Scott Aker, COO *5 Minutes*
10. Other Business *10 Minutes*
  - Annual Bad Debt Report

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11. Roll Call to Move into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and NOT involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.
  12. Roll Call to Move out of Executive Session and Return to Open Meeting.
  13. Adjourn
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