Table of Contents

File_1989-0041

Name: File Missing – See SGN-1996-02

	S	A few items are denoted with an asterisk (*), which means they are to be scanned for permanent record on the in some	
1	c.	instances, not all entries designated to be scanned by the department are present in the file. There are also documents	
	a	specific to certain files, not found on the standard list. For this reason, a checklist has been provided.	
	n n	Remaining items, (not selected for scanning), will be marked present on the checklist. This index can serve as a quick	
	e	guide for the contents of each file.	
	d	Files denoted with (**) are to be located using the ISYS Query System. Planning Clearance will need to be typed in	
-	1	full, as well as other entries such as Ordinances, Resolutions, Board of Appeals, and etc.	
X	X	Table of Contents	
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	_	Review Sheet Summary	
		Application Form	
		Review Sheets	
		Receipts for fees paid for anything	
		*Submittal checklist	
		*General project report	
		Reduced copy of final plans or drawings	
		Reduction of assessor's map.	
1	1	Evidence of title, deeds, easements	
		*Mailing list to adjacent property owners	
		Public notice cards	
		Record of certified mail	
	\dashv	Legal description	
\dashv	\dashv	Appraisal of raw land	
\dashv		Reduction of any maps – final copy	
\dashv	\dashv	*Final reports for drainage and soils (geotechnical reports)	
\dashv		Other bound or non-bound reports	
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		Traffic studies	
-		*Petitioner's response to comments	
		*Staff Reports	
		*Planning Commission staff report and exhibits	
		*City Council staff report and exhibits	
		*Summary sheet of final conditions	
		*Letters and correspondence dated after the date of final approval (pertaining to change in conditions or expiration date)	
	DOCUMENTS SPECIFIC TO THIS DEVELOPMENT FILE:		
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