# **Table of Contents**

Fil	le	1994-0056 Name: Home Loan Expansion – 145 North 4 <sup>th</sup> Street – Site Plan Review										
P	S	A few items are denoted with an asterisk (*), which means they are to be scanned for permanent record on the ISYS										
r	С	retrieval system. In some instances, items are found on the list but are not present in the scanned electronic development										
e	a	file because they are already scanned elsewhere on the system. These scanned documents are denoted with (**) and will										
s e	n n	be found on the ISYS query system in their designated categories.										
n	e	Documents specific to certain files, not found in the standard checklist materials, are listed at the bottom of the page.										
t	d	Remaining items, (not selected for scanning), will be listed and marked present. This index can serve as a quick guide for										
		the contents of each file.										
X	X	Table of Contents										
		*Review Sheet Summary										
X	X	*Application form										
		Review Sheets										
Х		Receipts for fees paid for anything										
X	X	*Submittal checklist										
X	X	*General project report										
		Reduced copy of final plans or drawings										
X		Reduction of assessor's map.										
		Evidence of title, deeds, easements										
		*Mailing list to adjacent property owners										
		Public notice cards										
		Record of certified mail										
		Legal description										
		Appraisal of raw land										
		Reduction of any maps – final copy										
		*Final reports for drainage and soils (geotechnical reports)										
		Other bound or non-bound reports										
		Traffic studies										
X	X	*Review Comments										
		*Petitioner's response to comments										
		*Staff Reports										
		*Planning Commission staff report and exhibits										
		*City Council staff report and exhibits										
		*Summary sheet of final conditions										
		DOCUMENT DESCRIPTION:										
X	X	Elevation Map										
	X	Planning Clearances - ** - issued 4/5/94 and 6/17/94										
X	X	Approved Site and Roof Plan – to be scanned - **										
	X	Standard Concrete Details										
X	_	Parking Inventory Map										
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# SITE PLAN REVIEW

SITE FLAIN REVIEW																															
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ITEMS					DISTRIBUTION																										
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Submittal Checklist*	VII-3	1	-	1	Ц	_	+	+	+	+	Ш	Н	4	4	$\perp$	+	+	<del> </del>	<u> </u>	Щ	4	_		_	4	+	+	+	_	<u></u>	<del></del>
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NOTES:

3)

An asterisk in the item description column indicates that a form is supplied by the City.

Required submittal items and distribution are indicated by filled in circles, some of which may be filled in during the pre-application conference. Additional items or copies may be subsequently requested in the review process. Each submitted Item must be labeled, named, or conerwise identified as described above in the description column.

### PRE-APPLICATION CONFERENCE

Date: 3/33/94 Conference Attendance: #19 Mol > Kaffy f. Proposal: Business addition									
Tax Parcel Number: \$120.00 2945-143-15-005  Review Fee:									
Additional ROW required?  Adjacent road improvements required?  Area identified as a need in the Master Plan of Parks and Recreation?  Parks and Open Space fees required?  Recording fees required?  Half street improvement fees required?  Estimated Amount:  Estimated Amount:  Estimated Amount:  State Highway Access Permit required?									
Applicable Plans, Policies and Guidelines  Located in identified floodplain? FIRM panel #  Located in other geohazard area?									
Located in other geonazard area?  Located in established Airport Zone? Clear Zone, Critical Zone, Area of Influence?  Avigation Easement required?									
While all factors in a development proposal require careful thought, preparation and design, the following "checked" items are brought to the petitioner's attention as needing special attention or consideration. Other items of special concern may be identified during the review process.									
O Access/Parking O Drainage O Land Use Compatibility O Drainage O Landscaping O Traffic Generation O Floodplain/Wetlands Mitigation O Availability of Utilities, O Geologic Hazards/Soils O Other Janua 6,00 st addition - 20 spaces Existing 5 f. Related Files:									
It is recommended that the applicant inform the neighboring property owners and tenants of the proposal prior to the public hearing and preferably prior to submittal to the City.									
PRE-APPLICATION CONFERENCE									
WE RECOGNIZE that we, ourselves, or our representative(s) must be present at all hearings relative to this proposal and it is our responsibility to know when and where those hearings are.									
In the event that the petitioner is not represented, the proposed item will be dropped from the agenda, and an additional fee shall be charged to cover rescheduling expenses. Such fee must be paid before the proposed item can again be placed on the agenda. Any changes to the approved plan will require a re-review and approval by the Community Development Department prior to those changes being accepted.									
WE UNDERSTAND that incomplete submittals will not be accepted and submittals with insufficient information, identified in the review process, which has not been addressed by the applicant, may be withdrawn from the agenda.									
WE FURTHER UNDERSTAND that failure to meet any deadlines as identified by the Community Development  Department for the review process may result in the project not being scheduled for hearing or being pulled from the agenda.									

Signature(s) of Representative(s)

# **SUN KING** MANAGEMENT CORPORATION



- P.O. Box 3299 Grand Junction, CO 81502 (303) 245-9173

GENERAL PROJECT REPORT

for

HOME LOAN & INVESTMENT COMPANY

145 N. 4TH STREET

GRAND JUNCTION, COLO.

MARCH 24, 1994

Home Loan & Investment Company desires to construct a second-story addition to their existing building, located at 145 N. 4th Street, Grand Junction, Co. Their existing building is located on the SouthWest corner of 4th Street & Rood Ave.

The current lot size consists of 6 City lots of 65 feet by 25 feet each, for a total of 9,750 square feet.

Their existing building is a single-story structure, with the exception of a small area on the West end that has two stories. In addition, there is a small, unfinished basement on the West end, which is used for record storage. The existing building consists of approx. 6,665 square feet.

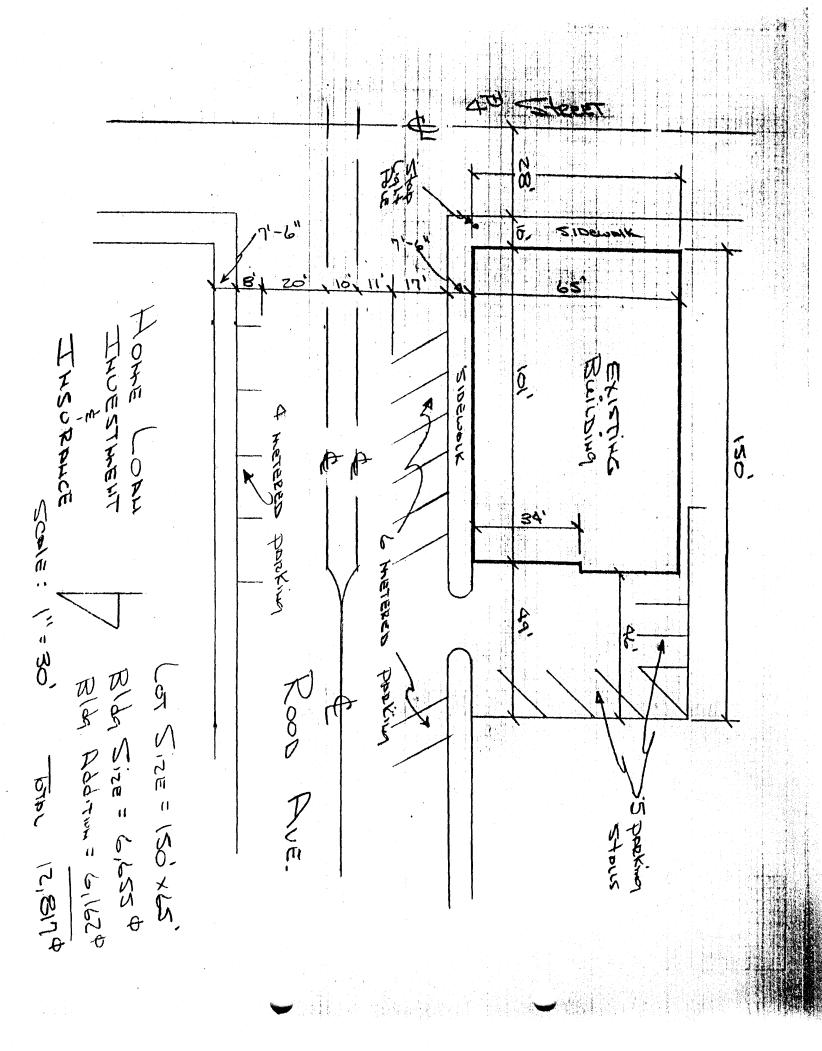
The new addition will consist of a support services area, 2 offices, a meeting room, employees break room, employee kitchen and two employee restrooms. There will be two stairways that will provide access to these areas. The total square footage of the addition will be approx. 6,162 square feet.

Currently there is 28 full-time employees and 2 part-time employees working in the office. According to the management there are no plans on hiring additional employees.

Home Loan currently owns 28 parking stalls for the benefit of their management and employees. Of the 28, there is 22 stalls located between 3rd Street and 4th Street on the North side of Rood Ave. The remaining 6 stalls are located on the Western portion of their property.

Construction is planned to begin April 1, 1994 with completion of construction being on or before September 1, 1994. Sun King has contracted with Home Loan to be the General Contractor. Please address any questions or inquiries to Greg Motz, of Sun King, at 245-9173.

Management ———	General Contracto	
		Development ————



# SUN KING MANAGEMENT CORPORATION



- P.O. Box 3299 Grand Junction, CO 81502 (303) 245-9173

GENERAL PROJECT REPORT

for

HOME LOAN & INVESTMENT COMPANY

145 N. 4TH STREET

GRAND JUNCTION, COLO.

JUNE 10, 1994

Home Loan & Investment Company desires to construct a second-story addition to their existing building, located at 145 N. 4th Street, Grand Junction, Co. Their existing building is located on the SouthWest corner of 4th Street & Rood Ave.

The current lot size consists of 6 City lots of 65 feet by 25 feet each, for a total of 9,750 square feet.

Their existing building is a single-story structure, with the exception of a small area on the West end that has two stories. In addition, there is a small, unfinished basement on the West end, which is used for record storage. The existing building consists of approx. 6,665 square feet.

The new addition will consist of new support services and office area. There is an existing stairway serving the second story. An additional stairway will be constructed providing egress from both levels to the North onto Rood Street. The total square footage of the new addition will be approximately 3,340 square feet.

Currently there is 28 full-time employees and 2 part-time employees working in the office. According to the management there are no plans on hiring additional employees.

Home Loan currently owns 28 parking stalls for the benefit of their management and employees.

Construction is planned to begin July 1, 1994 with completion of construction being on or before October 1, 1994. Sun King has contracted with Home Loan to be the General Contractor. Please address any questions or inquiries to Greg Motz, of Sun King, at 245-9173.

		Vanagemen:		Contractor			
						velopmen	

### **REVIEW COMMENTS**

Page 1 of 1

FILE #56-94 TITLE HEADING: Site Plan Review - 2nd Story

Addition

LOCATION:

145 N 4th Street

PETITIONER:

Home Loan Investments

PETITIONER'S ADDRESS/TELEPHONE:

145 N 4th Street

Grand Junction, CO 81501

243-6600

PETITIONER'S REPRESENTATIVE:

Sam Suplizio

STAFF REPRESENTATIVE:

Kathy Portner

NOTE: WRITTEN RESPONSE BY THE PETITIONER TO THE REVIEW COMMENTS IS REQUIRED. A PLANNING CLEARANCE WILL NOT BE ISSUED UNTIL <u>ALL</u> ISSUES HAVE BEEN RESOLVED.

**CITY ATTORNEY** 

3/27/94

Dan Wilson

244-1508

No comment.

DOWNTOWN DEVELOPMENT AUTHORITY

3/28/94

Barbara Creasman

244-1457

Okav.

CITY UTILITY ENGINEER

3/31/94

Bill Cheney

244-1590

WATER - No comment

SEWER - An increase in the "Plant Investment Fee" of \$187.50 is required at this time. The increase is based on the number of full time employees, 28. Presently the "Plant Investment Fee" and monthly service charge is based on 22.8 employees.

COMMUNITY DEVELOPMENT DEPARTMENT

4/5/94

Kathy Portner

244-1446

See attached comments.

### FILE #56-94 / REVIEW COMMENTS / page 2 of 2

#### **Comments Received Late**

GRAND	JUNCTION	<b>FIRE</b>	DEPARTMENT
George	Bennett		

4/8/94 244-1400

A fire flow survey is to be conducted to determine the required flows and if existing utilities are adequate. Submit a complete set of building plans for our review. A Fire Department Clearance must be applied for.

