



Grand Junction

State of Colorado

PROCLAMATION

WHEREAS, Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

WHEREAS, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

WHEREAS, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals; and

WHEREAS, the theme of Administrative Professionals Week 2011 is "This Year Celebrate All Office Professionals" reflecting how, due to the recent downturn in the economy, the extra workload carried by all office professionals in workplaces around the globe; and

WHEREAS, the Western Slope of Colorado's local chapter is the Book Cliff Chapter.

NOW, THEREFORE, I, Teresa Coons, by the power vested in me as Mayor of the City of Grand Junction, do hereby proclaim the week of April 24-30, 2011 as

"ADMINISTRATIVE PROFESSIONALS WEEK"

and Wednesday, April 27, 2011 as

"ADMINISTRATIVE PROFESSIONALS DAY"

in the City of Grand Junction, saluting the valuable contributions of administrative professionals and all office professionals in the workplace and urge all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today's business world.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official Seal of the City of Grand Junction this 18th day of April 2011.

Mayor

