

Parks and Recreation Advisory Board Minutes Regular Meeting – December 6, 2012

Item 1: Meeting Called to Order by Tawny Espinoza at 12:12 p.m.

Meeting Location: Tiara Rado Golf Course Clubhouse

Roll Call

Board Members Present: David McInay
Dr. Scott McBrayer
Scott Coleman
Tawny Espinoza
Marc Litzen
Jim Doody (Ex-Officio)

Board Members Absent: Bart Dickson
Kristy Emerson

Parks & Recreation Staff Present: Rob Schoeber, Director
Tressa Fisher, Administrative Specialist
Traci Wieland, Recreation Superintendent
Mike Vendegna, Parks Superintendent

Item 2: Approval of Minutes

Scott Coleman moved to approve the November 8, 2012 Parks and Recreation Advisory Board minutes. Dr. Scott McBrayer seconded. The minutes were approved unanimously.

Motion adopted by the Parks and Recreation Advisory Board: Yes 5 No 0

Item 3: TABOR Open House

Rob Schoeber discussed the TABOR Open House that is scheduled for this evening at Two Rivers Convention Center. There are a wide variety of projects that could benefit, should the community ever decide to let the City retain tax revenues above what is allowed under the Taxpayers' Bill of Rights (TABOR). The open house will host a number of booths (transportation, fire stations, trails, parks, etc.), providing an opportunity for the citizens to make comments. The City's goal is to get the information distributed in preparation for a future vote, should the economy continue to do well. The TABOR information is currently being distributed to the public through utility bills, articles in the Daily Sentinel, and etc.

Item 4: Lincoln Park Update

The removal of the old Lincoln Park playground is scheduled to begin on Monday and the Christian Community School, who is receiving the playground, will be assisting with the tear down. The hard core areas of the new playground have been prepped already and are ready to go. City staff intends to use real trees for some of the new boarders and benches. The removal of the loop road is almost complete, and the arboretum trail is in place and ready for the concrete to be poured. Traci Wieland briefly discussed a couple

of changes and additions to the original plan, including Grand Valley Transportation's new pullout. Staffs also recently met with the tennis community and have redesigned the tennis court area, which has opened up additional space for parking. The goal while renovating the park is to meet, and hopefully exceed, the ADA guidelines throughout the park. Discussion ensued regarding the potential relocation of the World War I Veteran's memorial flag pole, with the Board deciding to discuss appropriate locations at the January meeting. Discussions are still taking place regarding the relocation of the horseshoe pits. At this time, the County is willing to provide the group with six courts at the fairgrounds location.

Marc Litzen expressed how lucky the City is to have such enthusiastic and passionate staff working on these types of projects, stating it is "refreshing". Dave McIlnay agreed, stating the Parks and Recreation staff is the primary reason he enjoys serving as a PRAB member. Scott Coleman also stated he enjoys working with the staff and looks forward to the meetings because of the "can do" attitude. Traci Wieland thanked the Board for their gracious comments and stated she would pass along the recognition to the Lincoln Park committee members.

Item 5: Staff Update

City Council approved the 2013 budget at last night's Council meeting, which included allocations towards the Matchett Park and Las Colonias Park master plans. Due to the large undertaking of the master plans and renovation projects, management has been reviewing the best way to handle the growing workload, deciding to make several changes: 1) Traci Wieland will be serving as Project Manager for the next two years. Her title will remain the same, yet she will be spending approximately 80% of her time working on park projects and will be distributing her duties to several other staff members. 2) Eddie Mort's position has been re-evaluated, and he will now be assuming oversight for Lincoln Park as a whole (park, shelters, barn, stadium, etc. – everything except the golf course). His remaining responsibilities including weed abatement, Canyon View Park, etc. are being shuffled to the other Park Supervisors. City Council approved for an additional full time position at the stadium, which will also help with the increased work load at Lincoln Park. 3) The Leisure Service Representatives will begin rotating to the Parks Administration office for cross-training, in order to replace Senior Administrative Assistant Jessica Dennison during her one year of absence for maternity leave. Seasonal employees will be hired to backfill at the Parks and Recreation Administration office as needed. The Board members discussed the potential use of volunteers to help with the increased workloads, with the suggestion to pursue a possible agreement with CMU to use students who are working towards credits.

Item 6: Project Updates

Mike Vendegna distributed and reviewed the monthly projects update (See attached). Traci Wieland briefly discussed the Las Colonias master plan, stating staff is still moving forward with the backwater area concept, has received DOE's approval, and are meeting with the Army Core of Engineers. At this time, Colorado Fish and Wildlife have some concerns regarding the ammonia levels.

An ADA expert from Colorado Springs recently came out to evaluate the aquatics locker rooms, and reported a much worse evaluation than anticipated. The recommendation was for the pools to hire an architect and start completely over with the design build process. Currently, nearly every locker room amenity at both pools is not meeting ADA guidelines.

Rob Schoeber proudly announced that Eddie Mort has been awarded the Rocky Mountain Turf Growers Outstanding Stadium Professional of the Year. Congratulations Eddie!

Item 7: For the Good of the Community

Discussion ensued regarding the need for parking restrictions during the downtown Parade of Lights. The Board members discussed many safety concerns they had witnessed during this year's event. Rob Schoeber stated the Downtown Development Authority intends to address the issue for future parades and events.

Item 8: Adjourn

Meeting adjourned at 1:15 p.m.

Respectfully submitted,

Tressa Fisher
Administrative Specialist

Parks and Recreation Advisory Board Meeting
Thursday, December 6, 2012
Project Update Summary

2012 CIP Projects

- ✚ Lincoln Park Renovation:
 - Removal of existing playground will begin Monday December 10 the playground will be donated to Christen Community Schools.
 - New Playground equipment is scheduled to be delivered December 19 and installation will begin immediately.
 - The removal / construction process for the; removal of the loop road, expanded entrance on 12th street by the barn, new sidewalks at the entrance, curb and gutter, storm water inlets and replacing 40% of the asphalt. 12th Street entrance renovations are scheduled for completion by December 14 and construction on 12th and Gunnison will begin the week of December 10.
 - Arboretum is well underway. The videos are complete, 95% of the tree marker posts are installed and the signs are being installed.
 - Plans are being developed for completion of Phase II and Phase III for construction in 2013.
 - Re-roofing and painting of both existing shelters are complete.
 - Water Department crews are scheduled to complete relocating an eight inch water main and the fire hydrant in the loop road area.

- ✚ Canyon View Park Pump and Filtration Replacement:
 - Park crews are scheduled to complete the pump house by mid December
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2013 CIP Projects

- ✚ Lincoln Park Renovation
 - Tennis Court renovation
 - Additional Parking
 - Crosswalk and pedestrian walkway on 12th Street north of the Barn
- ✚ Stocker Stadium Track Overlay and Repair
- ✚ Riverfront Trail Repair
- ✚ Las Colonias Master Plan Development

- ✦ Las Colonias Park Development
- ✦ Matchett Park Master Plan Development
- ✦ Football Stadium Seating Safety Improvements
- ✦ Pool Projects
 - Lincoln Park Pool door replacement
 - Orchard Mesa Pool Locker Room ADA Renovation
 - Orchard Mesa Pool Plaster Replacement
 - Orchard Mesa Pool Deck Replacement
 - Lincoln Park Pool Locker Room / Lobby Renovation
- ✦ Playground Renovations
 - Pomona Park / Elementary
 - Washington Park
- ✦ Park Irrigation System Repair / Replacements
 - Bookcliff Middle School
 - Wingate Park / Elementary
 - Honeycomb Park
 - Ridges Tot Lot
 - Dixson Park
 - Autumn Ridge Park
- ✦ Picnic Shelter Roof Replacement
 - Spring Valley II Park
 - Rocket Park
 - Riverside Park
 - Hawthorne Park

Non-CIP Projects – All projects will be completed by Park Operations Crews:

- Botanical Gardens Landscaping (Area in front of the Gardens entrance at the corner of Struthers and 7th Street) – *December 2012*
 - Street Department will grade the area and remove excess soil
 - Parks crews will install a rail road tie border, trees and landscape rock within a 15 foot area along the perimeter of Struthers and the Riverside Parkway
- Turf removal and rock installation on 5th street
- Turf removal and rock installation under the 25 Road bridge
- Irrigation retro for the Riverside Parkway
- Reroof Duck Pond Park Shelter
- Reroof Duck Pond Ridges Pump House
- Complete moving out of and clean up of Lincoln Park Maintenance facility

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- Storage / shop at Matchett and Parkway maintenance facilities
 - Complete painting storage buildings
 - Install tile on the floors of the Lincoln Park Barn restrooms
 - Install lights at the Stadium
 - Painting projects at the Stadium
 - Move the canopies from Lincoln Park maintenance facility to the Parkway Maintenance facility
 - Remove debris, hazard trees and trim remaining trees on Watson Island – *December 2012*
 - Build wash rack at Parkway maintenance facility
 - Install fencing at Pear Park to prevent motorized vehicles from entering the property
 - Fire Station 2 irrigation redo
 - Evaluate all parks picnic tables and benches, add concrete pads where needed
 - Replace fencing on the 2 backstops at Washington Park / East Middle School
 - Evaluate Boat Ramp parking lot, make recommendations
 - Evaluate Jr. Service league irrigation system and future watering needs
 - West Lake Park – Pump repair and settling /storage vault for the irrigation system
 - Evaluate playground equipment for safety concerns
 - Sherwood Park – replace 900' of corrugated pipe with PVC along the west side
 - Sherwood Park – evaluate playground equipment for safety concerns
 - Columbine Park – evaluate playground equipment for safety concerns
 - Paradise Hill Park – install French drain for canal seepage
 - North Avenue Island upgrade
 - Remove the trailer and out buildings at the North end of Matchett Park