



Grand Junction Regional Airport Authority Board
Special Board Meeting
Meeting Minutes
October 2, 2012

Opening:

Mr. Doug Simons, Board Chairman, called the regular meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on August 21, 2012 in Grand Junction, Colorado and in the County of Mesa.

Present:

Commissioners:

Doug Simons, Chairman
Tom LaCroix
Tom Kenyon
Denny Granum
John Stevens
David Hibberd

Other:

Shannon Kinslow, TOIL
Reed Mitchell, Tenant
Sam Susaras, GJ City Council
Deborah Gaul, GJUTA
Bob Erbisch, GJUTA
Bill Marvel, CAF
Collin and Marisa Fay, CFC

Airport Staff:

Rex Tippetts, Director of Aviation
Amy Jordan, Clerk
Gary Schroen
Kathie Lucas

I. Approval of Agenda

Commissioner LaCroix moved to approve the agenda. Commissioner Kenyon seconded. Voice vote: All Ayes. The agenda was approved as distributed.

II. Conflict Disclosures

None.

III. Commissioner Comments

Commissioner Kenyon asked Chairman Simons about the status of the leasing guidelines. Chairman Simons mentioned that the second public comment period has closed and that counsel is in receipt of all comments. Simons told the Board that counsel will compile the comments, make changes where it makes sense, and present

the Board with updated draft guidelines. Simons also said that counsel will distribute the comments to the commissioners to review prior to next meeting.

IV. Citizens Comments

None.

V. Consent Agenda

A. Minutes: August 2012 Regular Board Meeting

B. Financial Statements: August 2012

Discussion: NONE.

Commissioner Hibberd moved to approve the consent agenda. Commissioner Kenyon seconded. Voice vote: All Ayes. The consent agenda was approved as distributed.

VI. Action Items

A. Xcel Energy Utility Easement

Director Rex Tippetts explained to the Board that the Xcel needs to replace underground utility lines at the Airport. These lines have faulted numerous times in the past. Prior to replacing the lines, Xcel needs to have an easement in place for the lines. Most all of the current utility lines at the Airport are already under easement, however, there are few that are not covered.

Commissioner LaCroix moved to approve the Xcel Utility Easement and authorize the Chairman to execute. Commissioner Granum seconded. Voice Vote. All Ayes.

VII. Discussion Items

A. Manger's Update

Director of Aviation, Rex Tippetts, updated the Board on the following items:

1. Air show – Tippetts notified the Board that the Air show went well and that staff has not heard from the committee yet on attendance numbers.
2. Airport Security Plan Amendment – Tippetts mentioned to the Board that the security committee resubmitted an amendment to the security plan. Staff did receive a response to the second request, which was similar to the first, requesting more information. The letter has been passed onto the committee.
3. Phase I Terminal – Tippetts told the Board that the Administration Building design is complete. The estimates for construction have come in approximately 30% over budget.

B. 2013 Draft Budget

Director of Aviation, Rex Tippetts, presented the Board with the Draft 2013 Budget. The Budget will be reviewed in detail following this meeting, during the Board's scheduled workshop.

VIII. Adjournment

The Board adjourned at 5:35 P.M.
The next meeting of the Airport Authority Board will be at 5:15 P.M. on October 23,
2012.

Doug Simons, Board Chairman

ATTEST:

Amy Jordan, Clerk to the Board