



PARKS & RECREATION

*Volunteer Application*

City of Grand Junction

1340 Gunnison Ave. Grand Junction, CO 81501

(970) 254-3866

Fax (970) 242-1637

*THE CITY OF GRAND JUNCTION IS AN EQUAL OPPORTUNITY EMPLOYER. We do not discriminate on the basis of race, color, religion, national origin, sex, age, or disability. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.*

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**PERSONAL INFORMATION**

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Present Address: \_\_\_\_\_  
Street City State and Zip

Phone No: Home ( ) \_\_\_\_\_ Office ( ) \_\_\_\_\_ Messages ( ) \_\_\_\_\_

E-mail Address \_\_\_\_\_

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**POSITION DESIRED**

Position Applied For: \_\_\_\_\_ When are you available to start? \_\_\_\_\_

What days of the week and hours are you available? \_\_\_\_\_

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**EDUCATION**

Please circle highest grade completed 7 8 9 10 11 12 13 14 15 16 16+

**SPECIAL SKILLS AND QUALIFICATIONS:** Summarize special job-related skills and qualifications acquired from employment or other experience.

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What motivated you to apply for this volunteer position? What do you hope to gain from this volunteer experience?

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**REFERENCES:** Please list three employment or personal references (preferably not family members)

Complete Name and Title	Complete Address	Work Phone	Yrs. Known

**AGREEMENT** (Please read carefully before signing.)

I have received, read and understand the City's written summary of the physical requirement of the volunteer position for which I have made application. By my signature below I affirmatively represent that I am able to perform the physical functions of the position, with or without accommodation, if I am selected.

I understand that all information furnished here may be verified. I authorize all individuals and organizations name in this application to release supporting information relative to such verification, and release such sources and the City of Grand Junction from liability for any claim that may result.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Volunteer Waiver

I, \_\_\_\_\_, desire to volunteer with the City of Grand Junction. In consideration of the City's agreeing to allow me to volunteer, the sufficiency of which consideration is hereby acknowledged, and understanding that the City must maintain certain operational standards:

I understand that I shall receive no compensation for performing work for and on behalf of the City. All activities observed, undertaken or performed by me shall be performed without promise expectation or receipts of compensation for services rendered and without expectation, promise or representation, express or implied, of employment with the City of Grand Junction.

I agree to abide by all regulations as established by the City. I agree that I shall not operate City vehicles unless duly authorized by a supervisor. Furthermore, I understand and agree that I shall have and maintain a valid Colorado drivers license if I operate any vehicles during my volunteer service.

I acknowledge that if I am injured or killed while performing volunteer duties for and or on behalf of the City of Grand Junction that I or my estate shall have no claim against the City of Grand Junction.

I further understand and agree that by signing below I am identifying and holding harmless the City of Grand Junction against any and all claims, demands and/or liability of any kind or nature that may be brought against the City of Grand Junction by any party stemming from alleged wrongful acts or failures to act in my provision of volunteer services.

I hereby waive all claims or causes of action for physical injury or illness that may accrue by virtue of my service to and for the City of Grand Junction.

I understand that during my service for the City of Grand Junction I may be privy to confidential information. I understand and agree that privileged and confidential information shall not be repeated, disseminated or disclosed by me in any manner and that if I breach the confidentiality of the City of Grand Junction that I may be subject to civil and /or criminal sanctions.

All of the foregoing statements, representations and waivers are freely and voluntarily made.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signed and sworn to before me on \_\_\_\_\_

Notary Public \_\_\_\_\_

My commission expires \_\_\_\_\_



## Authorization to Conduct Employment Background Investigation

I hereby authorize Justifacts Credential Verification, Inc, an Agent for **City of Grand Junction** to ascertain information regarding my background to determine any and all information of concern to my record, whether same is of record or not, and I release employers and persons named in my application from all liability for any damages on account of his/her furnishing said information. I understand that this form indicates that a background search will be conducted and that this is my notification of that intent. I understand that the purpose of this background investigation is to determine my suitability for employment and may elicit information on my character, general reputation, personal characteristics and mode of living. Additionally, you are hereby authorized to make any investigation of my personal history, educational background, military record, motor vehicle records, criminal records and credit history through an investigative or credit agency or bureau of your choice. I authorize the release of this information by the appropriate agencies to the investigating service. I understand that my consent will apply throughout my employment, unless I revoke or cancel my consent by sending a signed letter or statement to the Company at any time, stating that I revoke my consent and no longer allow the Company to obtain consumer or investigative consumer reports about me.

PLEASE PRINT CLEARLY

FULL NAME: \_\_\_\_\_

OTHER NAMES USED/MAIDEN NAME/DATES: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

LIST ALL ADDRESSES FOR PAST 7 YEARS:

\_\_\_\_\_ Dates: \_\_\_\_\_

\_\_\_\_\_ Dates: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

DRIVER'S LICENSE # \_\_\_\_\_ STATE ISSUED: \_\_\_\_\_

\*\*\* MAY WE CONTACT YOUR CURRENT EMPLOYER? YES \_\_\_\_\_ NO \_\_\_\_\_

\*\*\* HAVE YOU EVER BEEN CONVICTED OF A CRIME? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

**Notice to California Applicants** - You may omit minor traffic offenses, any convictions which have been sealed, expunged or statutorily eradicated, convictions more than two years old for the following marijuana related offenses: HS11357b&c, HS11360c, HS11364, HS11365, HS11550, and misdemeanors for which probation was completed and the case was judicially dismissed.

**Notice to Massachusetts Applicants:** You may omit a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbance of the peace, or any conviction of a misdemeanor where the date of such conviction or the completion of any period of incarceration resulting there from, whichever date is later, occurred five or more years prior to the date of this application for employment, unless you have been convicted of any offense within five years immediately preceding the date of this application for employment.

*Note: No applicant will be denied employment solely on the grounds of conviction of a crime. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position will be considered.*

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**California Applicants:** Under Section 1786.22 of the California Civil Code, you have the right to request from Justifacts (5250 Logan Ferry Rd, Murrysville PA 15626 -- 800-356-6885, [www.justifacts.com](http://www.justifacts.com)), upon proper identification, the nature and substance of all information in its files on you, including the sources of information, and the recipients of any reports on you to whom Justifacts has previously furnished within the three-year period preceding your request. Files maintained on a consumer shall be made available for the consumer's visual inspection, as follows: (1) In-person, if he appears in person and furnishes proper identification. A copy of his file shall also be available to the consumer for a fee not to exceed the actual costs of duplication services provided. (2) By certified mail, if he makes a written request, with proper identification, for copies to be sent to a specified addressee. (3) A summary of all information contained in files on a consumer and required to be provided by Section 1786.10 shall be provided by telephone, if the consumer has made a written request, with proper identification for telephone disclosure, and the toll charge, if any, for the telephone call is prepaid by or charged directly to the consumer.

**California, Minnesota & Oklahoma Applicants Only:** Please check this box if you would like a copy of the background check mailed to you. Minnesota and Oklahoma applicants will receive a copy direct from Justifacts or its designee. California applicants may receive a copy from either the prospective employer or Justifacts.

**NOTICE:** Under federal law, you have the right to request disclosure of the nature and scope of our investigation by providing us with a written request within 60 days of our background investigation.

Subscriber certifies that consumer credit information, consumer reports, as defined by the Fair Credit Reporting Act, 15 U.S.C. 1681 at seq. ("FCRA"), will be ordered only when intended to be used as a factor in establishing a consumer's eligibility for employment and that consumer credit information will be used for no other purposes. It is recognized and understood that the FCRA provides that anyone "who knowingly and willfully obtains information on a consumer from a consumer reporting agency" (such as Justifacts) "under false pretenses shall be fined not more than \$2,500 or imprisoned not more than two years or both."