

GRAND JUNCTION REGIONAL COMMUNICATION CENTER

AUDIO REQUEST FORM

Requested By: Name: _____ Phone: _____ Ext: _____

Date Requested: _____ Date Required/Court Date: _____

Requestor: District Attorney Defense Attorney Public Defender
 Grand Jct. PD Mesa County SO Fruita PD
 Palisade PD Grand Jct. Fire Clifton Fire
 Lower Valley Fire Citizen Other: _____

Reason for Request: _____

INCIDENT INFORMATION

Date of Incident: _____ Time: _____ GJRCC Incident #: _____

Location of Incident: _____ Incident type: _____

Defendant: _____

Associated Persons: _____

Specific Information Needed: _____

Telephone: 911 Non-Emergency Admin Other _____

Radio Traffic: PD Fire/Ambulance MCSO Other _____

Start time _____ End time _____

SPECIAL NOTICE: -Submit Request by email to Property@gjcity.org; by fax to 970-549-5151; Or In Person at the GJPD.
 -All requests are billed at \$6 per disc.
 -The 1st hour of research is free, each ¼ hour of research thereafter is billed at \$5
 -Please allow two weeks for processing from the date received
 -For Colorado State Patrol Radio Traffic please call 970-249-4392
 -Questions? Please call 970-549-5174
Thanks in advance for your assistance!

FOR GJRCC/GJPD LAB USE ONLY

GJRCC Audio #: _____

Date Received: _____ Date Request Completed: _____

Completed By: _____

Comments: _____

Release – Received by: _____
Printed Name Date

Signature

Deposit Paid	\$
Start Time	
End Time	
Total Hours	
Fee Charged	\$
# of Discs	
Total Fee Due	\$